



2018-2019 ACADEMIC YEAR İDV ÖZEL BİLKENT LİSESİ



Library Bulletin

January 2019, Issue 1

OUR SCHOOL LIBRARY COMPLETELY RENEWED

Our school library was renewed in order to create a comfortable library with the purpose of motivating our users to conduct research and study, to encourage them to spend their free time in the school. The ground floor, lighting system, curtains of the library were renewed and new furniture (bookshelf, magazine display shelf, table, chair, lamps) were ordered.

BEFORE



AFTER



After renovation, usage rates of the library increased. According to the statistics received from the library automation system called SirsiDynix from 10th September 2018 to 24th December 2018, the number of the materials which were borrowed by users is given in the table below.

USER PROFILE	BOOK	EASY BOOK	PREPARTORY BOOK	DVD	VCD	TOTAL
HIGH SCHOOL STUDENT	863	7	43	0	0	913
HIGH SCHOOL ACADEMIC	169	0	0	9	12	190
HIGH SCHOOL STAFF	10	0	0	0	0	10
PRIMARY SCHOOL STUDENT	6	0	0	0	0	6
PRIMARY SCHOOL ACADEMIC	13	0	0	0	0	13
TOTAL	1062	7	43	9	12	1133

Some materials (book, DVD, VCD, CD vb.) that have not been borrowed for five years, are duplicates and very damaged due to heavy use, were withdrawn from the collection to update the library

collection and to make space for new materials. Withdrawn materials which are in good condition were donated the METU Student Community.

LIBRARY LESSON TO TEACH INFORMATION LITERACY SKILLS

Our aim is to provide our students (lifelong learners) with the skills related to the information literacy they can use during their lifetime in high school and college life. In order to reach this goal, our ninth grade students were given lectures mentioned below between October 15 and November 16, 2018 **total 35 hours** (7 hours for each class).



1. What does Academic Honesty mean? What are the basic concepts in academic honesty? What do Copyright, Fair Use and Plagiarism mean? What do the types of plagiarism related to Web 2 mean? What is intentional and unintentional plagiarism? What should we pay attention to avoid plagiarism?
2. Library orientation: Students are informed about library placement, library services (circulation, reference, technical) and rules, the types of the information resources (printed, audio-visual, serials, database etc.). What kind of information resources are in our library? What is the classification system? What are the LC and Dewey Systems? What is the meaning of color and labels on the shelves? What is the catalogue? How we can search from the catalogue?
3. Big Six Skills Model for preparing good an assignment: What are the 6 steps to follow while researching? This model describes the information needs, establishing information search strategies, locating the information and getting the necessary information, using the information, synthesizing and evaluating the steps. Choosing a topic, expanding and narrowing a topic, creating main and sub-heading of an assignment, using of 5N1K method. What are the sections that should be in an assignment?
4. How should the bibliography be prepared according to “MLA 8th”? How can show the information sources (printed books, magazines, journals and electronic resources such as an article, an e-book from database, pdf file from the internet, e-mail, dvd etc). What are the tools students can use to write a bibliography? (EasyBib, Son of Citation Machine, Mendeley etc.) We practiced bibliography writing into groups.

5. What is the meaning of the “MLA 8th” format using in our school? How should an assignment be written according to the seventh edition of the MLA? How to write in-text citations? What are the meaning of citations and paraphrasing? How to use visuals such as tables, graphics, pictures, charts, photos etc. in the text? How to show content and bibliographic footnotes? We reinforced those notions through an exercise.



6. What is an online database? How to search from the databases? How to choose a keyword? What are the Boolean operators? How should Boolean operators be used?

A course called “Library” was created in the Moodle and all lectures were uploaded for students' access.

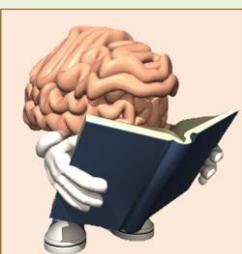
CONSULTANCY SERVICE TO NATIONAL AND IB STUDENTS

National programme students need to prepare minimum one performance assignment from every lesson and project assignment from minimum one lesson that they selected. Students have to prepare these assignments within the framework of MLA which is one of the international standards. Students were guided in subjects (topic selecting, catalogue searching, online database searching, academic writing, MLA, showing citation and paraphrasing, writing bibliography)

International Baccalaureate Diploma Programme students need to write a 4000-words "Extended Essay" from a lesson which they will select to get a diploma. Students have to prepare these projects within the framework of academic honesty principles and write according to MLA which is one of the international standards. Our twelfth-grade students were guided 26 hours on writing their extended essay by appointment. The eleventh-grade students and Pre-IB were guided in subject related to academic writing.

MEMBERS OF THE UNIVERSITY LIBRARY INCREASED COMPARED LAST YEAR

Our students can be members of the university and borrow the books from the university library. During this semester, 44 users (43 students, 1 teachers) were involved in the University Library User Card. Students who would like to borrow books from Bilkent University Library need to apply for one photo to our school library specialist, Mrs. Ayşegül Yazar, for membership procedures.



CAN YOU BORROW THE BOOKS FROM THE LIBRARY FOR SEMESTER HOLIDAY?

Students and teachers can borrow the books from the library for semester holiday. The due date for students who borrowed books will be during semester time. They can send an email to aksacli@bilkent.edu.tr for renewing their books.

OUR LIBRARY COLLECTION IS ENRICHMENT 😊

During this period, a total of 151 materials (117books and 3 DVD through buying and 1 books through donations) were provided to the library collection. Classification and cataloging of these purchased materials have been completed and put into service for our users. We care about the views of our teachers, students and parents for the development of our library collection. You can inform our librarian about the materials that you want to see in the library.

NEW BOOKS ...

